

# Valley Musical Theatre Cast Expectations

## *Rising Stars The Phantom Tollbooth Jr 2020*

This information should be read carefully. For those under the age of 18, these expectations should be discussed with your parents or guardians prior to auditions. Student and parent/guardian's signature on the attached sheet tells us you have read, understand and agree to these expectations.

**A completed audition form with a comprehensive and accurate list of your conflicts based on the Show Calendar provided, and a signed Cast Commitment Agreement sheet are REQUIRED to audition.**

### **Introduction**

Valley Musical Theatre is a community theatre experience with high expectations. The Rising Stars program was designed to provide this same high quality, educational, theater introduction for students in middle school. We work together to create a professional production while enjoying the excitement and learning experiences of a community-based, supportive endeavor. We expect that this production will be positive and of the highest quality in every way. With this in mind, you are asked to agree to the following expectations:

### **Rehearsals and Attendance**

Attendance is critical and required for the success of the show. The following attendance expectations must be followed:

- Cast members will only be called for those rehearsals they are required to participate in. Cast members will be released from the rehearsal when their presence is no longer required. Therefore, **ALL CAST MEMBERS ARE EXPECTED TO ATTEND EVERY REHEARSAL FOR WHICH THEY ARE CALLED.** Please see the attached calendar for an example of the details of the rehearsal schedule. The final schedule will be created after casting ( so we can attempt to address conflicts) and made available ASAP.
- Rehearsals will begin exactly on time. **ACTORS MUST BE PRESENT, PREPARED, AND READY TO REHEARSE AT THE SCHEDULED TIME.** Parents dropping off/ picking up children for rehearsals are committed to, and responsible for, doing so on time.
- **ALL CAST AND CREW ARE REQUIRED TO PARTICIPATE IN STRIKE!!!** This generally occurs the day after the last performance of the show.

### **Behavior**

In order for this to be the best experience possible for all involved VMT has the following behavior expectations.

- Actors must be prepared with their scripts, music, a PENCIL, water bottle, and appropriate attire and shoes for your character, which will be communicated to you by the costumer and/or choreographer at each rehearsal. As we are a multi-age, family-based community theatre, we ask that all attire choices be modest and appropriate for allowing movement.
- Professional, respectful, and safe behavior is required at all times.
- **Respectful behavior towards other cast members, production staff, and anyone involved with the production of this show is an expectation and requirement.**

### **Cost of Participation**

The participation fee is \$75 for all members of the cast and crew. This cost will cover a t-shirt and script.

## **Parents**

If you have a child who is currently under the age of 18, by signing this form you are agreeing to adhere to all of these expectations yourself as well as to guide your child in their adherence to them. Please feel free to discuss any and all concerns with Stage Management at any time.

## **Make-up/Hair**

You will receive detailed information about the requirements for your hair and for professional make-up if you are cast. PLEASE NOTE: YOU MAY BE ASKED TO CUT OR STYLE YOUR HAIR IN A PARTICULAR FASHION. Also, **DO NOT MAKE ANY CHANGES TO YOUR HAIR (cutting, trimming, coloring) WITHOUT THE EXPRESS PERMISSION OF THE HAIR AND MAKEUP DESIGNER IF YOU ARE CAST.**

## **Costumes**

Many factors affect costuming choices. The director and costumer work together to make sure you will look your best on stage as your character dictates. You may be asked to wear something that you do not agree with or personally like. An actor's responsibility is to communicate if a costume seems immodest, does not fit or is restricting or painful in anyway. Your signature indicates that you understand this and are willing to accept the costumer's decisions. Also, please respect that we will require that we always costume you with at least one other person in the room. This is to prevent any uncomfortable situations. Your privacy will be taken into consideration at all times. All cast members will be responsible for all or part of their own costume, especially footwear. Most cast members in this show will need to provide black pants and some chorus members will need black, long-sleeved shirts as well. You will be given complete costuming instructions after casting.

## **Problems and/or Concerns**

Please address all immediate concerns regarding this production to Stage Management, the Director or the Producer. However, also please be aware that all members of the VMT Board and its Executive Director are available to you at any time to share concerns you may have with any aspect of this production specifically or VMT as an organization in general.

## **Mandatory Rehearsal and Performance Schedule:**

Tech Week Rehearsals – April 27-May 1 and May 4-5. You must keep this week free of any interferences. Tech rehearsals and Strike are MANDATORY.

Performances – May 7-9 & 15-16.

Strike – May 17<sup>th</sup>

## **Your Valley Musical Theatre Contacts for this show are:**

Adrienne Zimny, Producer – adzimny@hotmail.com or (509) 929-2057

CharRé Burnum, Director – charreburnum@gmail.com or (509) 607-3556

# Valley Musical Theatre Cast Commitment Agreement

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### Cast and Family Participation

To create a successful production, all participants and families must be willing to volunteer in different areas. ALL cast and their families will be expected to participate in the areas you select on the signature form. We ask for a minimum of **12 hours of volunteer help from each actor's family** (not including STRIKE).

Please mark (X) the areas you are interested in and willing to help with.

You may change areas or add areas later. **Family/Friends are also welcome to help.** Please write their name and a contact number if you are volunteering them as well!

- \_\_\_\_ SET CONSTRUCTION- Skilled Workers
- \_\_\_\_ SET PAINTING
- \_\_\_\_ MOVING SETS DURING SHOW (4 only)
- \_\_\_\_ COSTUME SEWING
- \_\_\_\_ MAKE-UP
- \_\_\_\_ PROMOTIONAL ACTIVITIES (poster delivery etc.)
- \_\_\_\_ PROPS ASSISTANT
- \_\_\_\_ USHERS/TICKET TAKERS/ SECURITY (not for cast members)
- \_\_\_\_ CAST PARTY
- \_\_\_\_ SPOT LIGHT OPERATOR (not for cast members)
- \_\_\_\_ OTHER (List your ideas!)
- \_\_\_\_ TICKET SALES

**"I have read the expectations for this production (attached) and agree to the best of my ability to abide by them. I understand that VMT reserves the right to remove anyone from participation at any time for not meeting said expectations. I have listed my conflict dates. This information is as complete and accurate as I can make it. I understand that this contract includes attendance and participation in ALL aspects of this production: set construction, promotion, etc."**

**I agree to pay the \$75 participation fee upon accepting my role. I understand this is non-refundable.**  
(for staff use: Paid \_\_\_\_)

**I grant Valley Musical Theatre permission to use images or video of myself, my child or ward, taken at Valley Musical Theatre rehearsals, performances, or events for parent sharing and/or publication in the media for program publicity.**

**Cast Member Printed Name** \_\_\_\_\_

**Signature** \_\_\_\_\_

**If currently 18 or younger, a parent/guardian must agree to the following: I have read and understand the expectations for this production and agree to MY and my child's participation."**

**Printed Name** \_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_

**Best way to reach you: (please put a \* by your preferred method)**

**Phone:** \_\_\_\_\_ **Texting OK? YES or NO**

**Email:** \_\_\_\_\_