

# Valley Musical Theatre

## Cast Expectations & Agreement

### 2022 Noel: A Celtic Christmas

Please read this information carefully. For those under the age of 18, please discuss these expectations with your parents or guardians prior to auditions. The Auditioner's signature (and parent/guardian's signature for those under the age of 18) tells us you've both read and understand these expectations.

**The Following is Required in Order to Audition:** a completed audition form (ONLINE), a signed cast commitment agreement (Page 4 only), and a video audition submission.

#### **Your Valley Musical Theatre Contacts for this show are:**

Hal Ott, Director, [otthouse@elltel.net](mailto:otthouse@elltel.net) or 509-963-1103

Jessica Black, Executive Director – [valleymusicaltheatre@gmail.com](mailto:valleymusicaltheatre@gmail.com) or (509) 972-6633

#### **Introduction**

Valley Musical Theatre is a community theatre experience with high expectations. We work together to create a professional production while enjoying the excitement and learning experiences of a community-based, supportive endeavor. We expect that this production will be positive and of the highest quality in every way. You are asked to agree to the following expectations.

#### **Rehearsals and Attendance**

Attendance is critical and required for the success of the show. The following attendance expectations must be followed:

- Cast, crew, and parents/guardians are required to attend the mandatory safety and introductory meeting. This meeting will address ways VMT is adapting rehearsal and performance procedures for health procedures mandated by our COVID preparedness guidelines.
- All cast members are expected to attend every rehearsal for which they are called (exceptions for health reasons below). Cast members will only be called for those rehearsals they are required to participate in.
- Performances, tech/dress rehearsals, and set load-in/strike are mandatory.
- Cast members must be present, prepared, and ready to rehearse at the scheduled time. Rehearsals will begin exactly on time. Parents dropping off/ picking up children for rehearsals are committed to, and responsible for, doing so on time. For children under 18, one parent/guardian should attend with their child.
- There will be minimal in-person rehearsals prior to the performances. Cast members are expected to rehearse and prepare on their own as well.
- Please bring your own water bottle, snacks to rehearsal.

#### **Performance Information**

We are structuring this production for two performances the Friday and Saturday of Thanksgiving weekend. This is the capstone event of the Moments to Remember celebration in Downtown Ellensburg.

- **Mandatory Rehearsal and Performance Schedule:**
  - Load in, Tech/Dress Rehearsal – Either Wednesday, November 23 or Friday morning November 25
  - Performances – Friday, November 25 and Saturday, November 26 (6:30 PM)
- **All cast and crew are required to participate in strike after the show on Saturday, November 26.** It should be fairly simple and we expect it to take 1 – 1.5 hours.

#### **Health Considerations/Coronavirus Precautions**

The VMT Staff and production crew will do our best to minimize covid exposure risks. We adapt to changing guidelines and follow state requirements established for the performing arts sector. In addition to describing measures that VMT has implemented in accordance with public health guidelines, it is also critical to convey that VMT simply cannot guarantee that all exposure to the virus will be eliminated. By participating in this production, you are acknowledging and accepting that risk.

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- ATTENDANCE WILL BE TAKEN AT THE BEGINNING OF EVERY REHEARSAL! Rehearsals will begin on time. If your rehearsal starts at 7 for example, you must be present, prepared, and ready to rehearse at 7, not arriving at 7.
  - Actors/Crew will answer health screening questions at arrival to rehearsal.
  - At this time masks during rehearsals are optional.
  - **STAY HOME if you feel sick** and notify the Director or Stage Manager as soon as possible of your absence, and of any positive COVID tests so we can mitigate exposure to other participants. We will follow CDC guidelines for isolation and return to rehearsal.  
(<https://www.cdc.gov/coronavirus/2019-ncov/your-health/quarantine-isolation.html>)
  
- If you will be late or are ill, please let us know as soon as possible.
  
- Please be sure we are aware of any challenges, health concerns or other circumstances that could affect your full participation with the show. Such information is kept confidential, on a need to know basis, and allows us to support you/your actor in the best way we can.

**COVID Vaccine Policy**

The CDC updated their exposure, isolation and quarantine protocols for COVID-19 in August 2022. Vaccinated and unvaccinated individuals are treated the same in these revised protocols. We follow these guidelines (use link above). Therefore, at the September 2022 VMT Board meeting, the board voted to remove participation requirements to either show proof of vaccination or complete a vaccine exemption.

We continue to use health mitigation measures in rehearsals and performances. Should someone in cast/crew test positive for COVID-19, we reserve the right to test all cast/crew members.

We reserve the right to double-cast any role, and by accepting a role you are agreeing to that.

**Make-up/Hair & Costumes**

Per licensing agreements, this is a cabaret or variety show of songs, and we are limited in the staging and costuming that is allowed. Performers are asked to treat this as a “holiday dress/business formal” affair and dress accordingly. All cast members will be responsible for all or part of their own costume. Dresses for women should be to the knee or lower. Use make-up according to your discretion as needs be for the lighting of the space. You will be given complete costuming and makeup instructions after casting. Costume choices require approval from the director.

In general – Black, navy or neutral color clothes are considered formal, and a splash of bright accent color (in a Tie/Scarf/Belt/Jewelry) is encouraged.

**Behavior**

In order for this to be the best experience possible for all involved VMT has the following expectations.

- Professional, respectful, and safe behavior is required at all times towards other cast members, production staff, and anyone involved with the production of this show is an expectation and requirement.
- If you have a child who is currently under the age of 18, by signing this form you are agreeing to adhere to all of these expectations yourself as well as to guide your child in their adherence to them.

**Problems and/or Concerns**

Please address all immediate concerns regarding this production to the Director or Producer. However, also please be aware that all members of the VMT Board and its Executive Director are available to you at any time to share concerns you may have with any aspect of this production specifically or VMT as an organization in general.

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**Cast Member Agreement**

I have read the expectations for this production (attached) and agree to the best of my ability to abide by them. I understand that VMT reserves the right to remove anyone from participation at any time for not meeting said expectations. I have listed my conflict dates. This information is as complete and accurate as I can make it. I understand that this contract includes attendance and participation in ALL aspects of this production: set-up, promotion, etc.

I grant Valley Musical Theatre permission to use images or video of myself, my child or ward, taken at Valley Musical Theatre rehearsals, performances, or events for parent sharing and/or publication in the media for program publicity.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

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***If currently 18 or younger, a parent/guardian must agree to the following:***

I have read and understand the expectations for this production and agree to MY and my child's participation.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**Parent/Guardian Contact Information:**

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Is it OK to send text? Y/N

Email: \_\_\_\_\_ Do you check email daily? Y/N